

## APLAC Meeting Minutes

April 9, 2021

**Attendance:** Andrea Newland, Andrea Johnston, Angela Kublik, Angie Thom, Carley Binder, Diana Davidson (PLSB), Carley Angelstad, Deb Cryderman, Dothlyn McFarlane, Emily Hollingshead, Gayle Sacuta, Jessica Knoch, Jean Keetch, Kerri Danner, Kirk MacLeod, Laura Taylor, Laura Winton, Mark McHale, Mary Zazelenchcuk, Maureen Penn, Michael Baird, Pam Medland, Peter Bailey, Rachel Dick Hughes, Sarah Gillie, Serena Boyte, Stephanie Johnson, Susan Parkinson, Louisa Robison, Peace library system, Haley Amendt, Karla Palichuk, Miranda Maguire (PLSB)

1. Call to Order 1:01pm
2. Adoption of the agenda: Laura
3. Financial Report - Approve the financial statement Deb, second Susan
  - Community Spirit Account balance = \$3024.63
    - o TAL membership paid twice, but will be fixed in next months financials
  - T-Bill Saving Account balance = \$13,493.44
  - Pages Account balance = \$3310.98, which is just forwarded from 2020
  - Approve the financial statement Deb, second Susan
4. PLSB report

Miranda

- Symposium, free registration (closes Monday)
- Virtual board basics is available
- ILL is still available and will not be closing
- Operating grants are stable and will be paid in one cheque. Due June 15<sup>th</sup>
- No longer have a fax number. Must be through [libgrants@ab.ca](mailto:libgrants@ab.ca)
- Jen Anderson will be doing webinars in April to help trustees and staff understand the grant process.
- Plan of services are still required – contact Jordan for more information

Library grants (& webinar) - libgrants@gov.ab.ca  
Plan of Service - Jordan.desousa@gov.ab.ca  
General inquiries - libraries@gov.ab.ca

Diana Davidson

- Budget is stable, distributing grants at the same level (2016)
  - Econtent supports will remain stable
  - Supernet connectivity will remain stable
  - COVID shut down – still proctor exams. All public health orders need to be followed
  - Questions:
    - o Can we book appointments to help (marginalized) patrons with applications? – No, PLSB can communicate the need.
    - o Is the minister going to stay with this portfolio? – no information to change
    - o Are outdoor programming allowed? – no outdoor programs at all.
      - The only way a person can use the library service is exam or pick up
    - o Are exempt groups (AAA, weightless groups, homeschool groups) are allowed to meet – will get clarification
      - They directed me to Section 43 of the Public Health order for a list of things that are allowed in libraries.  
<https://open.alberta.ca/publications/cmoh-order-08-2021>
    - o Can people use WiFi outside the building? – we can't stop it but we don't want people gathering.
5. Representative for LAA – seeking an advisory committee member
- Maureen Penn will be the APLAC representative on LAA advisory committee
6. Logo
- One option has been used for the Marigold conference
  - There are 6 options.
  - remove second hand shake from the first option
  - Take all options to the executive committee for a vote – majority rules
7. Round robin
- Michael (Edson)- major renovation/expansion planned
    - o Deb (Grande prairie) recommended curbside drive-thru
  - Maureen – only provide services to 4 indigenous communities. Gave out 450 indigenous family packs (books, activities, gift certificates). Music instruments lending going strong. Cake pans are next.

- Susan – reading bags and program kits (will continue)
  - At Valleyview we have been doing take and makes - our most recent is Ritz up your Ramen - we included a package of ramen and eight recipes. We are also going to post videos of the staff making and testing the recipes. We are also doing online stories with our mascot Vito the Valleyview Library Shark
  - Laura Taylor (Marigold) – Marigold conference May 12<sup>th</sup>, registration open. HQ building is moving forward.
  - Jessica (YRL)– Stronger Together Sept 22-24. New strategic plan process. Starting identity process. Release of small group programming kits. Story walk kits.
  - Jean (Rimbey) – expansion going on, shovels in the ground by fall. Raised 60% of the funds. Story walk kits (do we have to take those down).
  - Sarah Gillie – library giving day tree planting, have an expansion mid-July, community initiatives grant was approved.
  - Haley (PRL) – 28 smart hubs donated by TELUS – send contact information to Maureen and Kerri librarian@valleyviewlibrary.ab.ca, [director@libcl.ca](mailto:director@libcl.ca)
8. ALC – conference is hoping to go forward. The lodge is booked and we are required to fulfill our contract with the Jasper Park Lodge.

Next meeting – August 2021, Andrea will send out zoom meeting invite