

**Alberta Public Library Administrators Council
Meeting Minutes
November 19, 2021**

Attendance: Andrea Newland (Sylvan Lake), Rhonda O'Neill (Stettler), Karla Palichuk (Yellowhead Regional), Deb Cryderman (Grande Prairie), Laura Taylor (Marigold), Sharon Siga (Strathcona County), Channing Stenhouse (Peace River), Gayle Sacuta (Thorsby), Shelley Ross (Red Deer), Laura Winton (Beaumont), Leah Woodford (Bonnyville), Andrea Johnston (Cochrane), Mary Zazelenchuk (High River), Serena Boyte-Hawry (County of Grand Prairie), Doug Whistance-Smith (Drayton), Mark McHale (Stony Plain), Jean Keetch (Rimbey), Emily Hollingshead (Drumheller), Theresa Rawe (Tofield), Carly Binder (Blackfalds), Alyssa Martin (Camrose), Stephanie Johnson (Devon), Louisa Robison (Peace Library System), Mary Zazelenchuk (High River), Jessica Knock (Yellowhead Regional), Carla Frybort (Leduc), Pam Medland (Airdrie), Jill Sims (Millet), Donna Williams (Vegreville)

1. Call to Order – 1:01
2. Adopt Agenda – A. Newland added Pages under Financial Update, D. Cryderman moved.
3. Approval of minutes: August 13, 2021, S. Johnson moved.
4. Financial Update – L. Winton provided a financial update. APLAC holds money in trust for the Pages Conference. We have a signed agreement with PAGES for future reference.
5. Executive committee: Motion to appoint Stephanie Johnson as official membership coordinator – S. Ross moved, R. O'Neill seconded.
CARRIED
6. Executive proposed adding a new membership level for libraries with populations under 3000. Offering free APLAC memberships to these communities. Some discussion over options for smaller libraries, or libraries with smaller budgets, and whether free memberships were necessary given the low cost of membership. S. Siga moved that municipal populations under 1500 get free membership, D. Cryderman seconded.
CARRIED
7. Professional Development: Coordinate with LAA and ALTA – L. Winton reported on meeting with LAA. Whether the members wanted to work

with LAA and ALTA to sponsor sessions. Feedback from members attending was that sponsoring a session(s) at a larger in person event was preferred and that we should wait and see about doing something in the fall.

CARRIED

8. Round Robin Updates:

- a. Question from S. Johnson about what other libraries are doing in the area of vaccinations. Could libraries share policies they have developed with the group. High River, Airdrie, Red Deer, St. Albert, and others have policies. Some debate around the topic. Members are asked to share policies on the listserv. K. Palichuk shared links
<https://www.mondaq.com/canada/employment-and-workforce-wellbeing/1132048/employer-vaccine-policy-upheld-in-arbitration?>
and
<https://www.mondaq.com/canada/employee-rights-labour-relations/1131918/mandatory-vaccination-policy-rejected-by-arbitrator-what-does-this-mean-for-employers>
- b. Question from P. Medland around libraries holding off on in-person programming. Some are and some aren't. Discussion around offsite programming, REP program after hours, renting rooms at lower occupancy rates, approved adult activities. Consensus that if you have any doubt, invite feedback from your local Alberta Health inspector.
- c. C. Stenhouse noted that Katherine Wiebe is retiring from Peace Library System soon. Feel free to reach out and congratulate her.
- d. S. Ross told us they are getting a library facility dog (their second), this one a black lab with blue eyes. The dog will spend 90% of their time in the back office but will come out to participate in programs (people attending the programs will be aware that a dog will be there). They are working out issues with insurance, whether held by the library or by a staff member who is reimbursed.
- e. L. Woodford in Bonnyville is seeking an insurance evaluator for the library and will put the question out on the APLAC listserv. Anyone with information on insurance evaluators or evaluation, please get in touch with Leah.

9. Next meeting: April 2022, likely via Zoom date and time TBD.

10. Adjourned - 2:00 pm